

# Timber Procurement Policy

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## Introduction

JPA recognise our responsibility as a consumer of timber products to ensure that we have a neutral or positive effect on the world's forests. We aim to do this by supplying timber-based products from certified, managed forests that preserve biological diversity and benefit the lives of local people and workers, while maintaining economic viability.

## Supply Chain

We support Climate Change pledges by giving preference to from manufacturers who are independently certified by credible, globally applicable forest certification schemes which demonstrate that products are derived from managed sources i.e. FSC, PEFC etc. This is reflected in our approved supplier lists.

## Chain of Custody

FSC or PEFC certification shows that manufacturers and suppliers are able to pass on Chain of Custody for goods supplied. Certification alone however is not evidence of CoC as not all timber purchased by certified suppliers may be from sustainable sources. Chain of Custody is additionally required to evidence sustainable timber procurement on an order-by-order basis. For some manufacturers this is standard practice and we are now looking to all suppliers to take the same approach – currently CoC is an 'On request' service only for many.

## UK Timber Regulations

No timber is purchased by the company from outside the UK but should we be required to do so, will apply due diligence and UK Timber Regulations (UKTR).

## Furniture Industry Sustainability Programme (FISP)

A sustainable approach to timber procurement and evidenced sustainable practices is also evidenced through our supply chain by ISO14001:2015 certification and Furniture Industry Sustainability Programme (FISP) membership.

## Commitments

If we are unable to source certified timber products from manufacturers to fulfil orders, we will try and find identify alternative compliant products and work with both supply chain and clients to find agreeable solutions.

## Targets

We continued seek to increase CoC as standard across all suppliers aiming for 80% by 2027.

## Approval and Review

This policy is approved by our leadership team and appropriate to the nature and scale of the business. It is subject to annual review.